

In exceptional circumstances, candidates may appeal to reattempt a written examination or skills evaluation if the original mark is less than 60% or "Fail". A candidate may also appeal an unsuccessful rewrite. An appeal must be received by the Office of the Fire Commissioner within **60 days** of the original testing date.

PERSONAL INFORMATION			
Surname	First Name	Middle Name	Previous Name (If applicable)
Address			
Town / City	Province / Territory	Postal Code	Birthdate (mm/dd/yyyy)
Email		Contact Number (with area code)	
TESTING INFORMATION			
Date you were originally tested	Grade Attained	NFPA Standard	Level
Instructor's Name		Training Host/School	
EXAM APPEAL		EVALUATION APPEAL	
Proctor's Name		Evaluator's Name	
WRITTEN EXPLANATION			
<p>It is mandatory that you attach a written explanation as to why you were unsuccessful (include specific details and evidence to support your story), why you think you deserve a rewrite, and the measures you will take to ensure you are successful on your rewrite.</p>			

**EMAIL OR MAIL APPLICATION TO:**

Office of the Fire Commissioner  
16<sup>th</sup> floor, Commerce Place  
10155-102 Street  
Edmonton, AB T5J 4L4

Email: [ofc.certificationexam@gov.ab.ca](mailto:ofc.certificationexam@gov.ab.ca)

**QUESTIONS?**

Website: [www.ofc.alberta.ca](http://www.ofc.alberta.ca)