

SITE INFORMATION <small>Please print clearly.</small>		
Site Name	Street or Rural Address/GPS Coordinates	Inspection Date (mm/dd/yyyy)
Site Owner	Contact Name	
Phone Number	Email	
NFPA STANDARD(S) AND LEVEL(S) TO BE EVALUATED AT THIS SITE		

INSPECTOR INFORMATION			
Surname	First Name	Middle Name	Date of Birth (mm/dd/yyyy)
Phone Number	Email		

MANDATORY QUALIFICATIONS

All inspectors must have successfully completed NFPA 1041 Level 2 AND the NFPA Standard/Levels to be evaluated at this site. Please attach a copy of your IFSAC or Pro Board certificate(s). If you do not have IFSAC or Pro Board certificates, please attach a copy of your transcript(s) from an approved Alberta training provider. **Those trained outside of Alberta without NFPA certification are NOT eligible to inspect training facilities.**

INSPECTION REQUIREMENTS

- The inspector must not be employed by the facility/site owner and is acting on behalf of the Office of the Fire Commissioner.
- The inspection must be conducted objectively and without bias. Evidence of the site owner influencing the results of this inspection will nullify the site’s approval.
- The inspector must consider both the safety and the suitability of the facility for hosting a valid NFPA evaluation.
- The inspector must check the site against all the OFC’s skills sheets for the level to ensure all skills can be demonstrated.
- The completed inspection report must be submitted directly to the OFC by the inspector.

SITE REQUIREMENTS

- All fire training facilities (including structures, props, trenches, confined spaces, rappelling walls, etc.) should conform to *NFPA 1402 Guide to Building Fire Service Training Centers* and *Occupational Health and Safety Act, Regulation and Code*. Some new structures may require an engineering inspection and report, as decided by the authority having jurisdiction.
- Training site owners must provide copies of all of the necessary permits (building, electrical, gas) as required by the appropriate authority having jurisdiction. Those municipalities that do not require permits for fire training structures must provide a written declaration of exemption.
- Any gas or electric props built out-of-country must be certified for use in Canada and the Province of Alberta.
- All facilities using live fire must conform to the requirements of *NFPA 1403 Live Fire Training Evolutions*.

Acquired Structures

If this site includes an acquired structure, an inspection by a representative of the OFC is required to ensure the structure is safe for use during testing, including live fire, and meets all criteria of NFPA 1402 and 1403. Written approval for the use of an acquired structure for live fire evaluation must also be supplied by the authority having jurisdiction.

For more information, see [Training Site Approval](#) under Training & Certification on the OFC website.

Please attach copies of the necessary permits (building, electrical, gas) or a letter of exemption from the authority having jurisdiction, and a copy of the engineering report, if applicable.

Is the facility safe and suitable for evaluating all the skills of the NFPA level?	PASS	Requires Re-inspection
Comments	<p>List any deficiencies (minor and major).</p> <p>List all actions to be completed by the site owner prior to approval.</p> <p>Attach additional pages as required.</p>	
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Re-inspection	To be completed by the original inspector.	PASS	FAIL
Date (mm/dd/yyyy)	Comments		

INSPECTOR DECLARATION
<p>I, _____, have complied with all OFC inspection requirements and have thoroughly inspected the site for safety and suitability in an objective manner and without bias.</p>
<p>_____ SIGNATURE</p> <p style="margin-left: 350px;">_____ DATE</p>